

**BONITA ELEMENTARY DISTRICT NO. 16
18008 South Fort Grant Road
Bonita, Arizona 85643**

**MINUTES OF THE WORK STUDY/REGULAR MEETING OF THE
GOVERNING BOARD
June 14, 2022**

Date, Time & Place of Meeting The Regular Meeting of the Governing Board was held at the District Office.

Board Members Present Mr. Kolin Kramme, President, Mrs. Wende Macumber, Cyndee Smith.

Administrators Present Mr. Truschke Superintendent

Visitors Present Mrs. Cheryl Childers and Cyndi Brewster

Call to Order The meeting was called to order by Mr. Kramme at 8:00 a.m. He then led the Pledge of Allegiance and a Moment of Silence.

Approval of Agenda Mrs. Macumber MOVED to approve the morning's agenda. The MOTION was SECONDED by Mrs. Smith and CARRIED UNANIMOUSLY.

Name	Aye	Nay	Abstain
Kramme	X		
Macumber	X		
Smith	X		

Call to the Public There were no comments.

Consent Agenda A MOTION was made by Mrs. Smith, SECONDED by Mr. Kramme and CARRIED UNANIMOUSLY to approve the Consent Agenda. The Consent Agenda consisted of:
Minutes of the Regular Meeting and Public Budget Revision Hearing of May 9, 2022, and the expense and payroll vouchers and Activity Accounts and grant entitlements for the month of May, 2022.

Consent Agenda

Name	Aye	Nay	Abstain
Kramme	X		
Macumber	X		
Smith	X		

Proposed Budget for 2022-2023

Mr. Truschke informed the Board that the State Legislature had not approved their own budget yet, but we're still required to do a budget and have it turned in. Even without the legislature having theirs done. They've just asked us to use the forms that we used last year. When the State decides what they're going to do with their budget, schools will have to revise budgets in September if they decide to change any of these numbers. The budget has an overall increase of 1.9% from last year.

Mr. Truschke said that another interesting thing is the classroom site fund. This fiscal year it was pretty high. I think it's the highest I've ever seen it since I've been in education. It was \$733.00 per student for the classroom site money. Next year they don't have it as high; they have it at \$708.00 per student, so it's still really high. The teachers receiving the 301 money are getting a significant amount this year and next year. That 301 fund should stay high as long as the state doesn't change that number on us when we do the revision. Mrs. Macumer wondered where the increase came from. Mr. Truschke said that he didn't know.

Mr. Truschke stated that he noticed that when he first started here we maintained a Capital Budget of \$120,000. We've just stuck with that whether we spend the whole thing or not. That's kinda what we've stuck with is a Capital Budget of \$120,000. If we see that we're not going to use all of that or we need to move it somewhere else when we do our revision in May we can make those adjustments. We've pretty much stuck with that budget amount and it's worked the last 2 years.

Mr. Trushcke said that he would entertain any questions that the Board may have at this time. Mrs. Smith thought that we were getting new

Proposed Budget for 2022-2023

school books this year, by the looks of the budget. Mr. Truschke asked her what we were doing. Mrs. Smith said she noticed that there was a chunk of money for school books. Mr. Truschke asked where was that at? Mrs. Smith said page 4 of 8. Mrs. Childers said that every year we buy instructional aids. Mr. Truschke said that under the Unrestricted Capital Outlay we're required to put so much in each of those categories whether we spend it or not. Mrs. Smith said that she just knew that they're books are outdated. Mr. Truschke replied that they are outdated. Mrs. Macumber said that there was one year that we looked into it and the cost was so crazy. Then they didn't really know if the state was sticking to the one test so you don't want to buy it. That's when all that common core came out. Mr. Truschke said right. That's when the common core came out and a bunch of people bought into it. Then they left common core for Arizona stuff. Now people are stuck with the common core. That's the issue I have with doing a massive textbook adoption. It will cost the District \$100,000. more than it could be outdated within 2 years if the state decides to change standards or do whatever. Then you're stuck with all this material you spent a ton of money on. He said it is a massive amount of money to spend on textbooks.

Mr. Truschke said that Cheryl Childers does a good job all year keeping super detailed. So when it comes time to gather all the information for this it's really smooth. He thanked Cheryl for doing this.

A MOTION was made by Mr. Kramme to approve the proposed budget. Mrs. Smith SECONDED the MOTION and it CARRIED UNANIMOUSLY.

Name	Aye	Nay	Abstain
Kramme	X		
Macumber	X		
Smith	X		

301 Performance Pay

Mr. Truschke explained how 301 monies were divided and distributed. He reminded the Board that the teachers presented at the beginning of the year their performance objectives. Mr. Truschke stated that all the Teachers had met the listed the following goals for their performance pay. This paycheck on the 17th the Teachers will receive all their 301 money. Mrs. Macumber asked that's \$733 per student times 100 students. Do you divide it by all the Teachers? Is that how it works? Mr. Truschke said generally. Mrs. Childers said that we have a percentage of all the students in the state and we're like 1. something % of all students. They give \$733 per Arizona student and we get a percent of that then we divide between all of the Teachers. Mr. Truschke said that there is a little worksheet on page 3 of 8 that shows how the calculations are done. You take the budget limit from the previous year and then what you expended then you add any interest that was earned on that money then you take the actual amount then it gives you a total at the bottom that you divide amongst your Teachers. Mr. Kramme asked how much the total came out for the Teachers. Mr. Truschke said \$9,300. that's pretty good.

The following is the listed the 301 goals:

The Assessment Plan- Bench Mark Testing.
Parent Contact - Each teacher contacted their student's parent or guardian at least one time during each grading period.

Team Building - staff met for development and collaboration.

Attendance Incentive Program - Teachers implemented a reward system for students' attendance.

Mr. Truschke said he spoke for the teachers that their objectives were met. His recommendation, he said, was that the Board approves the Performance

301 Performance Pay

Pay under discussion. The staff has met the criteria of the 301 goals.

A MOTION was made by Mrs. Smith to approve the distribution of 301 monies for the year 2021-2022. Mrs. Macumber SECONDED the MOTION and it CARRIED UNANIMOUSLY.

Name	Aye	Nay	Abstain
Kramme	X		
Macumber	X		
Smith	X		

Superintendent’s Performance Pay

Mr. Truschke explained the portion of his contract deemed as pay for Superintendent’s position was \$17,600.00. 3% of \$17,600.00 is \$528.00 which is the amount that has been withheld. If the Board approves performance goals have been met I would receive that withheld amount

He talked about his 2021-22 Performance Objectives which were written and explained in a document included in the Board materials listed below.

Exhibit A

Superintendent Performance Pay

Based on 3% of the Superintendent’s Salary Three Percent (3%) of the Superintendent’s salary shall be withheld as Performance Pay pursuant to A.R.S §15-341 (A) (40). The Bonita Governing Board, in a regularly noticed public meeting held for the purpose of determining performance pay goals, has determined that the following goals must be met for the Superintendent to receive performance pay on an annual basis during the term of the Contract. Evaluation of Superintendent’s performance, per goals, will be done annually during the regularly scheduled June Governing board meeting beginning in June, 2016.

Superintendent's Performance Pay

Goal One

District Goal: Current technology that is accessible to everyone.

Superintendent Performance Goal

Ensure the district web site is updated, maintained, and publicized as a source for accurate community and district information.

Goal Two

District Goal: Keep public informed

Superintendent Performance Goal

Communicate Districts goals and accomplishments with the public by publishing a newsletter on at least a quarterly basis.

Goal Three

District Goal: A quality staff that meets the needs of our students

Superintendent Performance Goal

Prepare and present a report for the board before the salary schedule for 2020-2021 school year is considered that outlines current salary schedules and benefits for completing districts.

Mr. Kramme MOVED to approve the release based on the Superintendent's having met his objectives.

The MOTION was SECONDED by Mrs. Macumber and CARRIED UNANIMOUSLY.

Name	Aye	Nay	Abstain
Kramme	X		
Macumber	X		
Smith	X		

Hiring 2021-2022 School Year

Mr. Truschke stated that Bonita is in need of bus drivers. Casey Warner is a good member of our community and has an interest in working in our school. She is very easy to get along with and a hard worker. Casey Warner has almost completed the training to be a driver for Bonita. She comes highly recommended as an added asset to our school district.

- 1) Casey Warner for bus driver position per Board approved job description at \$15/hr. effective June 17, 2022.

Mrs. Smith MOVED to approve the Hiring list as presented. The MOTION was SECONDED by Mrs. Macumber and CARRIED UNANIMOUSLY.

Name	Aye	Nay	Abstain
Kramme	X		
Macumber	X		
Smith	X		

Board & Administrative Reports
Policy Services

Mr. Truschke said that ASBA has sent their Policy Service Agreement. They send me new docusign everyday, because I haven't signed. The terms of the old agreement was 1 year contract, but the terms of the new agreement is 48 months. Mr. Truschke said that he has one of the prepaid legal attorneys looking at it and going to advise us on what to do. Mrs. Macumber asked about The Trust. Mr. Truschke said that The Trusts policy services are not available yet, but they are supposed to be ready for the 2022-2023 school year. Mrs. Macumber wondered how long we could push ASBA off. Mr. Truschke replied he could push them off until June 30, 2022. Mrs. Macumber asked what if The Trust isn't ready by then. Mr. Truschke said that that's what he's asked our attorneys to advise us on. Do we sign this then try to work with you to get out of this?

Board & Administrative Reports
Policy Services

He's just waiting for their advice. One of the things they said is that we definitely have Administration and Board work with one of the prepaid legal attorneys when we do decide to adopt The Trust policies. You can do a full adoption all at once or you can adopt one or two policies at a time. He thought the few at a time might be difficult. With a 1 year agreement with ASBA it would be easy to do and have a one year transition, but with a 4 year deal that would be difficult. It will be a process with a prepaid legal attorney and the Board to adopt new policies. After reviewing everything you may decide you don't want The Trust policies and want to stay with ASBA. Mrs. Macumber asked if The Trust doesn't have everything together and if we go with ASBA if there are things that we don't think go with this area and this school. Can we say no to certain policies or do we have to adopt them? Mr. Truschke said that you never have to take policies that ASBA puts out, but it's recommended that you do. It's whatever risk your attorney is willing to take. A lot of times the attorneys will not sway too far from what the policy language is, because it's written by attorneys anyway.

School Clean up Crew

Mr. Truschke said that he didn't have much more to report on what's going on. Wayne is busy cleaning rooms with inmates.

Board Nomination Papers

Mr. Kramme inquired about dates for file Board nomination papers and how many signatures were required. Mrs. Brewster said The first date you can turn your nomination paper in is Monday, June 13th and the last day to file is July 11, 2022. It doesn't say how many signatures are required. Mr. Truschke thought it was based on the percentage of the voting district.

Adjournment

There being no further business, Mr. Kramme adjourned the meeting at 8:20 a.m.

Minutes prepared and made available to the public 5/11/22. Cynthia Brewster

Dated this _____ day of _____, 20____.

Bonita Governing Board By _____
[Authorized signature]