

Position: School Librarian/Bus Driver**Bonita Elementary School District #16**

Employment Type: Full-time, 10-month contract

Application Deadline: Open Until Filled

About Us:

The Bonita Elementary School District is seeking a passionate and dedicated Librarian to join our small, vibrant school community. Our school serves as a beacon of learning and community engagement in our small rural community. We pride ourselves on fostering a nurturing and inclusive environment where students can explore and grow academically.

Job Description:

As our School Librarian, you will play a crucial role in managing our library resources and services, promoting literacy and reading, and supporting our students' research and information needs. You will be responsible for creating a welcoming and dynamic library space that encourages learning and discovery.

Key Responsibilities:

- Manage and organize the library's collection of books, digital media, and other resources to ensure accessibility and engagement for all students.
- Develop and implement library programs that foster a love for reading, enhance information literacy skills, and support the curriculum.
- Collaborate with teachers to integrate library resources into classroom activities and projects.
- Provide guidance and support to students on research methods, digital literacy, and the use of library resources.
- Manage and facilitate the use of Google Classroom and Google Chromebooks, ensuring effective integration of technology in teaching and learning processes.
- Oversee the school's computer lab, ensuring a productive learning environment and assisting students in developing essential computer skills, including keyboarding and safe internet practices.
- Oversee the maintenance and troubleshooting of library technology and equipment.
- Morning and afternoon bus route as directed by Transportation Director.

Required Qualifications:

- Experience working within a school environment is preferred, but not required.
- Strong computer skills and proficiency in Google Classroom and Google Chromebook management.
- Excellent organizational, communication, and interpersonal skills.

- Ability to foster a positive learning environment and engage students in the learning process.

Additional Requirements:

- A valid Commercial Driver's License (CDL) with a bus endorsement is required at the time of hire or must be obtained within 3 months of hire.

Benefits:

- Competitive wage commensurate with experience.
- Health, dental, and vision insurance.
- Arizona State Retirement plan.
- Professional development opportunities.

How to Apply:

Interested candidates are invited to complete an application found on our website, submit a cover letter, resume, and three professional references via email to sturner@bonitaesd.com. Please include "School Librarian Application" in the subject line of your email.